



**Planning and Development Department
Sign Permit Application**

Applicant Information	Property Owner Information
Name:	Name:
Phone Number:	Phone Number:
Email Address:	Email Address:

Sign Location:

Tax Map Number(s): _____

Property Address(s): _____

****Attach a site plan sketch showing the location of the sign with respect to the property and right-of-way lines, building and setback line, and any buildings, parking areas, existing freestanding signs, and buffer areas.**

Sign Design:

- | | | | |
|--|---|--------------------------------------|--|
| <input type="checkbox"/> Freestanding | <input type="checkbox"/> Wall Sign | <input type="checkbox"/> Awning Sign | <input type="checkbox"/> Projecting Sign |
| <input type="checkbox"/> Roof Sign | <input type="checkbox"/> Temporary Sign | <input type="checkbox"/> Window Sign | <input type="checkbox"/> Incidental Sign |
| <input type="checkbox"/> Portable Sign | <input type="checkbox"/> Political Sign | | |

Sign Dimensions: _____

Total Sign Size: _____

Sign Value:

Estimated Total Value of the sign and sign structure: \$_____

*****ALL INSPECTIONS REQUIRE 48-HOUR NOTICE*****

BY SIGNING BELOW, I HEREBY CERTIFY THAT THE INFORMATION GIVEN HEREIN IS CORRECT AND TRUE. I UNDERSTAND THAT ALL PERMITS NEED TO REMAIN ON-SITE DURING THE ENTIRE DURATION OF THE COMPLETION OF THE PROJECT. I UNDERSTAND THAT THERE WILL BE ADDITIONAL FEES FOR ANY REINSPECTIONS NEEDED:

Signature:

Applicant(s): _____

Date: _____